

MINUTES
RECORDS MANAGEMENT INTERAGENCY COORDINATING COUNCIL
MEETING
October 18, 2022

The Records Management Interagency Coordinating Council (RMICC or Council) held a meeting on Tuesday, October 18, 2022, by videoconference and in-person at the Lorenzo de Zavala State Archives and Library Building, 1201 Brazos Street.

MEMBERS PRESENT

April Norris, Chair
Vincent Houston, Vice-Chair
Dawn Crane, Member
Brandon Harris, Member
Craig Kelso, Member
Michael Reagor, Member

MEMBERS NOT PRESENT

Christi Brisky, Member
Jeff Peden, Member
Linda Reynolds, Member

GUESTS

Bonnie Zuber, Texas State Library and Archives Commission

I. CALL TO ORDER

A quorum being present, Chair April Norris called the meeting to order at 2:02 p.m.

II. AGENDA ITEM 1 – REVIEW, DISCUSS AND APPROVE THE 2021-2022 BIENNIAL REPORT TO THE LEGISLATURE

- Norris asked the Council if there were any additional revisions to the draft report needed. No revisions were brought forward
 - **MOTION** made by Craig Kelso, seconded by Brandon Harris, and carried unanimously to approve the 2021-2022 Biennial Report, as presented.
- Norris noted the report will be submitted as required in the next week. Kelso thanked Norris for her work on the report. Norris responded that the report was a team effort, and thanked the Council for their assistance.

III. OTHER BUSINESS

- No other business.

IV. PUBLIC COMMENT

- No public comment.
- In the absence of any further business, the meeting stood adjourned at 2:06 p.m.



April Norris, RMICC Chair