



**P.O. Box 12548, Austin, TX 78711-2548**  
**<https://rmicc.state.tx.us>**

October 27, 2022

**The Honorable Greg Abbott**  
**The Honorable Dan Patrick**

**The Honorable Dade Phelan**  
**Members of the Texas Legislature**

Subject: Records Management Interagency Coordinating Council's Biennial Report

Ladies and Gentlemen:

The Records Management Interagency Coordinating Council (RMICC) is required by §441.203 of the Government Code to report on records management issues. RMICC consists of the Attorney General, Comptroller of Public Accounts, State Auditor, Secretary of State, Executive Director of the Department of Information Resources, Director and Librarian of the State Library and Archives Commission or their designees, and three auxiliary members: one faculty member of a public senior college or university and two individuals who serve as information resources managers for state agencies in the executive branch of government.

Attached is a copy of RMICC's biennial report that includes an executive summary on page 5.

Please call on us if you require further information on the findings or other material included in this report or if you have question about the report's recommendations.

Sincerely,

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**April Norris, RMICC Chair**  
Director, Information Governance Division and Records  
Management Officer, Office of the Attorney General of Texas

**Vincent Houston, RMICC Vice-Chair**  
Director, Administrative Services Division, Office of  
the Secretary of State

**Christi Koenig Brisky, Assistant General Counsel**  
Department of Information Resources

**Dawn Crane, Records Management Officer**  
Office of the Comptroller of Public Accounts

**Craig Kelso, Director**  
State & Local Records Management Division

**Michael Reagor, Audit Research Specialist**  
Texas State Auditor's Office

**Brandon Harris, Chief Information Officer and  
Records Management Officer**  
Railroad Commission of Texas

**Jeff Peden, Deputy Chief Information Officer**  
Texas Workforce Commission