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<https://rmicc.state.tx.us>

October 27, 2020

**The Honorable Greg Abbott
The Honorable Dan Patrick**

**The Honorable Dennis Bonnen
Members of the Texas Legislature**

Subject: Records Management Interagency Coordinating Council's Biennial Report

Ladies and Gentlemen:

The Records Management Interagency Coordinating Council (RMICC) is required by §441.203 of the Government Code to report on records management issues. RMICC consists of the Attorney General, Comptroller of Public Accounts, State Auditor, Secretary of State, Executive Director of the Department of Information Resources, Director and Librarian of the State Library and Archives Commission or their designees, and three auxiliary members: one faculty member of a public senior college or university and two individuals who serve as information resources managers for state agencies in the executive branch of government.

Enclosed is a copy of RMICC's biennial report that includes an executive summary on page 5.

Please call on us if you require further information on the findings or other material included in this report or if you have question about the report's recommendations.

Sincerely,

April Norris

April Norris, Acting Chair

Office of the Attorney General of Texas

Director of Information Governance Division and Records Management Officer

**Vincent Houston, Director, Administrative
Services Division**

Office of the Secretary of State

Christi Koenig Brisky, Assistant General Counsel

Department of Information Resources

Dawn Crane, Records Management Officer

Office of the Comptroller of Public Accounts

Mark Smith, Director and Librarian

Texas State Library and Archives Commission

Michael Reagor, Audit Research Specialist

Texas State Auditor's Office

**Brandon Harris, Chief Information Officer and
Records Management Officer**

Railroad Commission of Texas

Jeff Peden, Deputy Chief Information Officer

Texas Workforce Commission

**Linda Reynolds, Director, East Texas Research
Center**

Stephen F. Austin State University